



Alaskans Working For Alaska!

2601 Denali Street, Anchorage, Alaska 99503 • Phone (907)277-5200 • Fax (907)277-5206

E-mail: aseahq@afscmelocal52.org • Website: www.afscmelocal52.org

PENDING APPROVAL OF THE STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board September 4-6, 2018 (Anchorage AK)

TABLE OF CONTENTS

1		
2	DAY ONE – September 4, 2018	4
3	CALL TO ORDER AND ROLL CALL (8:15 AM.)	4
4	ADOPT AGENDA	4
5	<i>Main Motion 19–001 (Adopt Agenda)</i>	<i>4</i>
6	<i>Amendment 19–001A (Adopt Agenda)</i>	<i>5</i>
7	<i>Main Motion 19–002 (Executive Session – Discuss personnel and legal matters)</i>	<i>5</i>
8	<i>Main Motion 19–003 (Reimburse Courtney Wendel)</i>	<i>5</i>
9	Wells Fargo Advisors Presentation (At 10:00 AM.).....	5
10	<i>Main Motion 19–004 (Discuss Confidential Financial Information)</i>	<i>5</i>
11	MEMBER COMMENTS – TIME CERTAIN AT 12:00 P.M.	5
12	<i>Main Motion 19–005 (To give Wells Fargo Advisors discretionary authority)</i>	<i>6</i>
13	<i>Main Motion 19–006 (To advise Wells Fargo to Allocate to allocate the BSRA account)</i> ..	<i>6</i>
14	REPORT – EXECUTIVE DIRECTOR	6
15	FY 2018 Unaudited Financial Statements	6
16	FY 2018 Capital Budget	6
17	<i>Main Motion 19–007 (Move to give ED direction to enter into a letter of assessment)</i>	<i>6</i>
18	<i>Main Motion 19–008 (Discuss financial matters)</i>	<i>7</i>
19	<i>Main Motion 19-009 (Move to revise the reason for Executive Session)</i>	<i>7</i>
20	<i>Main Motion 19-010 (Move that the Executive Director be authorized to offer the Staff</i>	
21	<i>severance package)</i>	<i>7</i>
22	DAY TWO – September 5, 2018	7
23	CALL TO ORDER (8:02 AM.)	7
24	UNFINISHED BUSINESS	8
25	ASEA Policies and Procedures	8
26	<i>Main Motion 19-011(Move to extend the reporting deadline for the Resolution</i>	
27	<i>subcommittee)</i>	<i>8</i>
28	<i>Main Motion 19–012 (Move to extend the September 30, 2018)</i>	<i>8</i>
29	<i>Main Motion 19–013 (Move the Executive Director assign staff assistance)</i>	<i>8</i>
30	<i>Main Motion 19–014(I move to forward the attached language to the P&P Committee)</i> ...8	
31	<i>Main Motion 19–015 (Move that P&P 9.06.020 (C) ne amended as follows)</i>	<i>8</i>
32	<i>Main Motion 19–016 (Move to accept the changes to P&P 2.03.140)</i>	<i>9</i>
33	<i>Main Motion 19–017 (I Move that SWEB members make a separate motion to respond)</i> .9	
34	<i>Main Motion 19–018 (I Move that the SWEB Secretary respond)</i>	<i>9</i>
35	<i>Main Motion 19–019 (Jody & Eileen will review the remaining member comments)</i>	<i>9</i>
36	<i>Main Motion 19–020 (Move that pursuant to P&P 4.08.010 (E))</i>	<i>10</i>
37	<i>Main Motion 19–021 (Move that the delegates to the 2018 AFSCME)</i>	<i>10</i>
38	MEMBER COMMENTS – TIME CERTAIN AT 12:00 P.M.	10
39	VERBAL COMMITTEE REPORTS – TIME CERTAIN AT 12:15 P.M.	10
40	NEW BUSINESS	11
41	<i>Main Motion 19–022 (Move that the ASEA Executive Board)</i>	<i>11</i>
42	<i>Main Motion 19–023 (Move to amend P&P to add section 2.03.150)</i>	<i>11</i>
43	<i>Main Motion 19–024 (Move that President Bundick send an email)</i>	<i>11</i>
44	<i>Main Motion 19–025 (That the 2018 ASEA Alaska AFL-CIO Vice Presidents)</i>	<i>11</i>
45	REPORT – EXECUTIVE DIRECTOR	12
46	REPORT – PRESIDENT	15
47	<i>Main Motion 19–026 (Accept Presidents report into record)</i>	<i>15</i>
48	<i>Main Motion 19–027 (Move to accept Presidents appointments to Committees)</i>	<i>15</i>

1	<i>Main Motion 19–028 (Motion to transfer the WIC fundraising amount.)</i>	15
2	DAY THREE – September 6, 2018	16
3	CALL TO ORDER (8:02 AM.)	16
4	<i>Main Motion 19–029 (I Move that Dawn notify Suzanne Dutson)</i>	16
5	<i>Main Motion 19–030 (Move to accept the President’s appointment of)</i>	17
6	<i>Main Motion 19–031 (To move 2:00 pm. time certain to immediately follow)</i>	17
7	<i>Main Motion 19–032 (Time certain be moved to 1:35 pm. and we take the vote now) ..</i>	17
8	<i>Main Motion 19–033 (Pursuant to Constitution Article 12.02 (E))</i>	17
9	<i>Main Motion 19–034 (Next two quarterly EBoard meetings be scheduled)</i>	18
10	APPROVE MINUTES (05/15-16/2018)	18
11	<i>Main Motion 19–035 (Move to accept the ASEA State Executive Board Minutes)</i>	18
12	<i>Main Motion 19–036 (Postpone acceptance of the February, 2018 minutes)</i>	18
13	<i>Main Motion 19–037 (Accept President Bundick’s Appointment)</i>	19
14	<i>Main Motion 19–038 (Move to Executive Session to discuss personnel matters)</i>	19
15	<i>Main Motion 19–039 (Move to rescind 19-037)</i>	19
16	ADJOURNMENT.	19
17	<i>Main Motion 19–040(Adjournment)</i>	19

1 Amendment 19-001A (Adopt Agenda)

2 Moved by Nadine Lefebvre and seconded

3 To amend *Main Motion 19-001 (Adopt Agenda)* with the additions of AFL-CIO Biennial
4 Convention review and AFL-CIO Delegates & Vice President selection process under new
5 business.

6 Beth Siegel, move to add Eboard accountability and check-in with Jake. Also made a motion
7 to move the Resolution and P & P changes to first order of business to tomorrow.

8 Courtney Wendel, made a motion to move May minutes to tomorrow.

9 Amendment 19-001A passed, without objection.

10
11 Main Motion 19-002 (Discuss personnel and legal matters)

12 Moved by Nadine and seconded

13 The Executive Board moved to go into Executive Session at 9:10 am, to discuss personnel and legal
14 matters resuming on record in general session at 9:22 am.

15
16 Main Motion 19-002 passed without objection

17
18 Main Motion 19-003 (Reimburse Courtney Wendel)

19 Moved by John and seconded.

20 To reimburse Courtney Wendel up to \$100.00 for the purchase of a recording device, which will
21 be ASEA property and returned to the new Secretary.

22 Main Motion 19-003 passed 6; 3; 1. Yeas: Beth Siegel, Chris Fowler, Eileen Farrar, Jody Morris,
23 John White, Nadine Lefebvre. Nays: Ken Cramer, Michael Bredlie, Rich Sewell. Abstain: Courtney
24 Wendel.

25
26 (The Executive Board took a break at 9:54 am., resuming the record in general session at 10:00
27 a.m.)

28 Wells Fargo Advisors Presentation (At 10:00 a.m.) – presented by Dominic Corleto

29 Dominic Corleto of Wells Fargo Advisors reported ASEA's reserve accounts Performance Reviews
30 as of June 30, 2018.

31 Main Motion 19-004 (Confidential Financial Information)

32 Moved by Rich Sewell and seconded

33 To enter into Executive Session for discussion on Financial matters.

34 Main Motion 19-004 passed, without objection.
35

36 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

37 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing
38 to address the Board.

39 Erica, Fairbanks Chapter: DOC pre-trial enforcement, addressing PORAC.
40

1 (The Executive Board took a break at 12:35 p.m., resuming the record in general session at 1:31
2 p.m.)

3

4 Main Motion 19–005 (To give Wells Fargo Advisors discretionary authority)

5 Moved by John White and seconded

6 To give Wells Fargo Advisors discretionary authority over investment of the Bargaining & Strike
7 reserve account.

8

9 Main Motion 19–005 passed, unanimous consent.

10

11 Main Motion 19–006 (To advise Wells Fargo Advisors to allocate the BSRA account)

12 Moved by John White and seconded

13 To advise Wells Fargo advisors to allocate the BSRA account to Conservative growth, and update
14 the Investment Policy Statement.

15

16 Main Motion 19-006 passed with Unanimous Consent.

17

18

19 **REPORT – EXECUTIVE DIRECTOR**

20

21 Budget Review/Update

22 FY 2018 Financial Audit

23 Executive Director Jake Metcalfe reported on ASEA’s FY 2018 Financial Reports.

24 FY 2018 Unaudited Financial Statements

25 The FY 2018 Balance Sheet was presented. Regarding the Budget for FY 2018, ending July 31,
26 2018, (Budget vs. Actual) the following items were especially noted:

27

28 REVENUE

29 Gross Dues Revenue is more than originally projected for the period ending July 31, 2018 due to
30 the post JANUS Budget was adopted which anticipated a 50 percent drop in Revenue which did
31 not materialize.

32

33 EXPENSES

34 Total actual expenses were more than budgeted due the post Janus budget which was anticipating
35 50 percent drop in revenue/expenses. Total expense not budgeted was \$64,582.00 which makes up
36 most of the \$66,530.00 loss in July.

37 Main Motion 19–007

38

39 Main Motion 19-007 withdrawn.

40 (The Executive Board took a break at 2:40 pm., resuming the record in general session at 2:55 pm.)

41

1 Main Motion 19-008 (Executive Session)

2 Moved by Jody and seconded

3 The Executive Board moved to go into Executive Session at 3:16 pm, for confidential matters,
4 resuming on record in general session at 4:05 pm.

5

6 Main Motion 19-008 passed without objection.

7

8 Main Motion 19-009 (Move to revise the reason for Executive Session)

9 Moved by Beth and seconded

10 Move to revise the reason to “protect the confidentiality of negotiations”, based on the actual
11 discussion that took place.

12

13 Main Motion 19-009 passed with Unanimous Consent.

14

15 Main Motion 19-010 (Move that the Executive Director be authorized to offer the Staff severance
16 package)

17 Moved by Jody and seconded

18 Move that the Executive Director be authorized to offer the Staff severance package as outlined in
19 his August 30, 2018 email to the Executive Board and presented in Executive session on
20 September 4, 2018.

21

22 Main Motion 19-010 passed with a vote count of 10 - 0.

23

24 **Note of Record:** Keith Heim joined the meeting at 4:20 pm.

25 (The Executive Board recessed for the evening at 4:28 pm.)

26

27 **DAY Two – September 5, 2018**

28

29 **CALL TO ORDER AND ROLL CALL (8:02 am)**

30 The Quarterly Business Session of the State Executive Board convened in the Training Room at
31 the ASEA Local 52 Headquarters and was called to order at 8:02 a.m. by President Dawn Bundick,
32 with a roll by Secretary by Courtney Wendel and noted for the record that the following board
33 members, guests and staff were present. The presence of a quorum was declared.

34

35 Present were:

36 Dawn Bundick, President

37 Courtney Wendel, Secretary

38 John White, Treasurer

39 Richard “Rich” Sewell, Professional Representative

40 Chris Fowler, Technical Representative

41 Eileen Farrar, Class 1 Representative

42 Ken Cramer, Central Representative

43 Beth Siegel, Northern Region Representative

44 Nadine Lefebvre, Southeast Representative

45 Jody Morris, Rural Representative

46 Michael Bredlie, Municipal Representative

47 Jake Metcalfe, Executive Director (with voice/no vote)

Excused Absence:

Matthew Culley, Bush Representative

Also present: Jake Metcalfe, ASEA Executive Director

Tam Tocher, Assistant Regional Director, AFSCME International

Debra Kidney, Field Education Coordinator, AFSCME International

Norma Jones, ASEA Administrative Assistant

UNFINISHED BUSINESS

- ASEA Policies and Procedures

Main Motion 19-011 (Move to extend the reporting deadline for the Resolution subcommittee)

Moved by Beth and seconded

Move to extend the reporting deadline for the Resolution subcommittee to the December 2018, State Executive board meeting.

Main Motion 19-011 passed without objection.

Main Motion 19-012 (Move to extend the September 30, 2018)

Moved by Beth and seconded

Move to extend the September 30, 2018 deadline in Convention Resolution II to October 31, 2018 to allow the Resolution subcommittee to complete the work assigned in that Resolution.

Main Motion 19-012 passed without objection, 1 abstain

Main Motion 19-013 (Move the Executive Director assign staff assistance)

Moved by Beth and seconded

Move the Executive Director assign staff assistance to the resolution subcommittee to help with completing the tasks assigned by convention resolution.

Main Motion 19-013 passed without objection.

Main Motion 19-014

Main Motion 19-014 withdrawn.

Main Motion 19-015 (Move that P&P 9.06.020 (C) be amended as follows)

Moved by Beth and seconded

The Statewide Chief Stewards Committee shall have a chair who shall be elected by a majority of the Chief Stewards. The Chair of the Committee's term of office will expire 3 months after the expiration of the 3year Collective Bargaining Agreement. Election of a chair will be conducted at the first Chief's Stewards meeting after the term of office expires. If the Committee chair position becomes vacant the committee will hold a special meeting to elect the chair.

Main Motion 19-015 passed.

1 Main Motion 19-016 (Move to accept the changes to P&P 2.03.140)

2 Moved by Beth and seconded

3 Move accept the changes to P&P 2.03.140 as adopted by motion 18-206 at the May 2018
4 Executive Board meeting.

5
6 Main Motion 19-016 passed without objection.

7
8 (The Executive Board took a break at 9:23 am., resuming the record in general session at 9:42 am.)

9
10 Main Motion 19-017 (I move that SWEB members make a separate motion to respond to member
11 comments)

12 Moved by Courtney and seconded

13 I move that SWEB members make a separation motion to respond to member comments from
14 P&P 2.03.140 if they feel a response is needed.

15
16 Main Motion 19-017 passed without objection.

17
18 Main Motion 19-018 (I move that the SWEB Secretary respond)

19 Moved by Courtney and seconded

20 I move that the SWEB Secretary respond to: Dutson, Goliver, Newsom-Lewis, Corbett. Including
21 Holthouser, Debra, Michell, Romaine, Scogin, Grzybowski, Horton, Johnston, Floyd, Gray &
22 Driscoll.

23
24 Amendment 19-018A (Move to amend response will be made on behalf of the person
25 responding to the comment.)

26 Moved by Ken and seconded

27
28 Amendment 19-018A passed, without objection

29
30 Main Motion 19-018 passed as amended without objection.

31
32 Main Motion 19-019 (Jody & Eileen will review the remaining member comments)

33 Moved by Eileen and seconded

34 Jody & Eileen will review the remaining member comments and if needed will respond to the
35 comments or will request Committee Chairs, BA or ED to respond if specific issues were raised.

36
37 Amendment 19-019A (with the exception that Shane Serrano's member comment be
38 Referred or response be the appropriate B.A.)

39 Moved by Beth and seconded

40
41 Amendment 19-019A passed, without objection.

42
43 Main Motion 19-019 passed as amended without objection.

44

1 (The Executive Board took an at ease at 10:18 am., resuming the record in general session at 10:34
2 am.)

3
4 Main Motion 19-020 (Move that pursuant to P&P 4.08.010 (E), we conduct a ballot)
5 Move that pursuant to P&P 4.08.010 (E), we conduct a ballot election to fill the administrative
6 seat vacancy from among the 3 people who timely submitted statements of interest.
7 Moved by Beth and seconded

8 Amendment 19-020A (Table motion 19-020 until 2:00 pm on Sept. 5, 2018)
9 Moved by Rich and seconded

10
11 Amendment 19-020A ruled out of order.

12 Amendment 19-020B (Postpone motion 19-020 until 2:00 pm on Sept. 5, 2018)
13 Moved by Rich and seconded

14
15 Amendment 19-020B withdrawn.

16 Amendment 19-020C (Postpone motion 19-020 until 2:00 pm on Sept. 6, 2018)
17 Moved by Rich and seconded

18 Amendment 19-020C passed without objection.
19 Main Motion 19-020 passed as amended without objection.

20
21 Main Motion 19-021 (Move that the delegates to the 2018 AFSCME International Convention
22 draft a letter)
23 Moved by Nadine and seconded
24 Move that the Delegates to the 2018 AFSCME International Convention draft a letter to our IVP's
25 to suggest changes to and/or improvements in various Convention processes and Constitutional
26 amendments.
27
28 Main Motion 19-021 ruled out of order.

29

30 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

31 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing
32 to address the Board.

33 Michelle Gadbois, Ketchikan Chapter: Discussed Division Juvenile Justice issues.

34 Wendy Chatham, Ketchikan Chapter: Also spoke on behalf of Juvenile Justice issues.

35

36 **VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 12:15 p.m.**

37 A telephonic connection was established at 12:15 p.m. for all incoming calls from members wishing
38 to address the Board.

39 Lawrence Camp, chair: ASEA Pride Committee gave his report in person.

40 Charles Stewart, chair: PO Committee also gave his report in person.

1 Cynthia Washington, Women's Committee: Called in and gave verbal report.

2 John White, CNC Committee: Gave a verbal report.

3
4 (The Verbal Committee Reports segment of the agenda concluded at 12:29 p.m.)
5 (The Executive Board took a break at 12:32 pm., resuming the record in general session at 1:30
6 pm.)

7
8 **Note of Record:** It is noted for the record that AFSCME staff Tam and Debra, Lawrence Camp
9 and Michael Williams are in attendance.

10
11 **NEW BUSINESS**

12 Michael Williams, Chair: Health Trust addressing the Board to amend Article 3 of the Health Trust
13 agreement and allow other public employee groups to join the Health Trust, advises not a merger.

14
15 Main Motion 19-022 (Move that the ASEA Executive Board hereby endorses the ASEA Health
16 Trust's proposal.)

17 Moved by Beth and seconded

18 Move that the ASEA Executive Board hereby endorses the ASEA Health Trust's proposal to take a
19 vote of the ASEA Membership regarding amending Article 3 of the Health Trust agreement for the
20 purpose of opening up the Health Trust to other public employee groups.

21 Main Motion 19-022 passed without objection.

22 Main Motion 19-023 (Move to amend P&P to add section 2.03.150 to reflect the Committee
23 established by 2018 ASEA Convention floor Resolution no 2.)

24 Move to amend P&P to add section 2.03.150 to reflect the Committee established by 2018 ASEA
25 Convention floor Resolution no. 2. The new section shall read as follows: 2.03.150 Veterans Issues
26 Committee. The Veterans issues Committee is open to all ASEA members. The Committees purpose
27 is to advocate for and support activities within ASEA/AFSCME Local 52 that are special interest to
28 Veterans, in accordance with 2.01.000. The Veterans Issues Committee will meet telephonically at
29 least quarterly, and may meet in a face to face setting annually in lieu of a telephonic meeting.

30 Moved by Beth and seconded

31 Main Motion 19-023 passed with objection.

32 Main Motion 19-024 (Move that President Bundick send out an email soliciting interest in the
33 Veterans Issues Committee.)

34 Move that President Bundick send out an email soliciting interest in the Veterans Issues Committee
35 within 15 days, on behalf of resolutions subcommittee with the intent that Committee appointments
36 be made at the December meeting.

37 Moved by Beth and seconded

38
39 Main Motion 19-024 passed without objection.

40 Main Motion 19-025 (That the 2018 ASEA Alaska AFL-CIO Vice Presidents appointed at the 2018
41 Biennial Alaska AFL-CIO convention.)

1 That the 2018 ASEA Alaska AFL-CIO Vice Presidents appointed at the 2018 Biennial Alaska AFL-
 2 CIO convention be reconsidered and approved by the ASEA Executive Board at their December
 3 2018 meeting.

4 Moved by Nadine and seconded

5 Main Motion 19-025 failed 2; 7; 1. Yeas: John White, Nadine Lefebvre. Nays: Beth Siegel, Chris
 6 Fowler, Eileen Farrar, Jody Morris, Ken Cramer, Michael Bredlie, Rich Sewell. Abstain: Courtney
 7 Wendel.

8

9 **REPORT – EXECUTIVE DIRECTOR**

10

11

Alaska Airlines EasyBiz Account

12

13

14

July 31, 2018 available Miles: 31,532

15

Mileage Earned:

16

Mileage Tickets Purchased:

17

Available Miles as of July 31, 2018: 31,532

18

19

Alaska Airlines VISA Account

20

21

July 31, 2018 Available Miles: 241,857

22

Mileage Earned:

23

Mileage Tickets Purchased:



24

Available Miles as of January 12, 2018: 241,857

1 Collections Update

2 The Executive Director presented the Collections report to the Board. For FY 2018, we have
3 collected \$11,115.66. The net estimated outstanding dues to be collected is approximately
4 \$12,392.73.

5
6 Internal Organizing/Worksite Meetings

7
8 **Worksite Meeting Topic: *Maintenance of Membership re: Janus & Benefits of ASEA***

9
10 Worksite meetings were continuously held regarding the **Janus v. AFSCME Supreme Court**
11 case and what the fallout could mean for ASEA members and ASEA. Addressed is; our success in
12 preventing the shutdown, analysis of what the Janus case means for Public Employee Unions
13 nationwide, who's attacking public employees and why, discussing the idea of Maintenance of
14 Membership Cards, how they keep our ability to operate, why we're addressing this issue now
15 and why each member should recommit to ASEA.

16 In addition to educating the membership re: Janus v. AFSCME, we're informing the membership
17 of all upcoming elections (Chapter and Statewide and events. This gives us the opportunity to
18 activate each member through a variety of inclusive options.

19 Starting in July – **Contract Negotiating Committee (CNC) Meetings** were being held for the
20 membership to inquire, suggest and involve themselves in the Collective Bargaining process.
21 Each meeting typically has a Contract Negotiator, Business Agent and Organizer in attendance.
22 Meetings give each member information on past contracts, popular ideas and currently signed
23 tentative agreements (from other Bargaining Units) to better form their ideas and opinions into
24 workable solutions.

25
26 **Worksites meetings held: 46**

27
28 **Total members participating: 361**

29
30
31 Chapter Reporting Update

32 The Executive Director presented the Chapter reporting update to the board. Seven (7) chapters are
33 receiving sharing payments, two (2) chapters are missing parts of their End-Of-Year chapter
34 reporting documents and twelve (12) chapters have not returned any of their chapter reporting
35 documents

36 New Hire Orientation/Membership Trend

37 The New Hire Orientation report for the board is as follows, for the period of April 1, 2018, through
38 July 31, 2018, there have been 885 new hires and 528 of those new hires have attended at new hire
39 orientation.

40 Member Advancement Program (MAP)

41 The Member Advancement Program report for the Board is as follows during the reporting period
42 there were 71 new contributors for a total of 1456 contributors, approximately 18.30% of the
43 membership.

1 Political Action Program (PAC)

2 The PAC participant report for the Board as follows as of July 31, 2018, an average of 16.11% of
3 the membership contributes to the PAC.

4 Unit Clarifications/PUC/Appeal

5 During this reporting period, forty (40) new clarifications were added to the GGU and thirty-two
6 (32) to the Supervisory Unit.

7
8 Business Leave Update

9 SOA GGU Business Leave Update

10 The Business Leave Bank Update to the Board. Drawdowns to the bank during this reporting period
11 were for AFSCME International Convention, EBoard Recruitment Committee Meetings, Steward
12 Duties/Training, Worksite Meetings, CLC Meetings, Trust Meetings, Union Meetings and Chapter
13 Activities.

14
15 City of Sitka Business Leave Update

16 The Business Leave Bank Update to the Board for COS. No business leave was used during this
17 reporting period.

18
19 Fairbanks North Star Borough (FNSB) Business Leave Bank Update

20 The Business Leave Bank Update to the Board for FNSB. Business leave usage was minimal during
21 this reporting period.

22 Catastrophic Leave Update

23 During this reporting period, ASEA approved catastrophic leave bank usage for members. The
24 current Catastrophic Leave Bank Balance was not reported during this period.

25 Emergency Leave Bank Update

26 During the reporting period April 16, 2018 to August 7, 2018, ASEA approved emergency leave
27 for members was not reported.

28 Injury Leave Bank Update

29 During the period of April 16 2018, through August 7, 2018 was not reported.

30
31 Grievance and Arbitration Report

32 The Arbitration and Grievance report was presented in the Executive Director's Report.

33 ASEA Website Report

- 34 1) The Executive Director presented the website report to the Board. There were
35 approximately 150 median daily visits.
36 2) Peak event(s):
37 a. The website received **1,008** visits on June 7, 2018. This activity corresponds with
38 broadcast emails to SOA GGU members inviting their participation in survey from
39 the SOA GGU Contract Negotiating Committee.

1 **DAY Three – September 6, 2018**

2 The Quarterly Business Session of the State Executive Board convened in the Training Room at
3 the ASEA Local 52 Headquarters and was called to order at 8:09 a.m. by President Dawn Bundick,
4 with a roll by Secretary by Courtney Wendel and noted for the record that the following board
5 members, guests and staff were present. The presence of a quorum was declared.

6

7 (The Executive Board took an at ease at 8:10 and back on record at 8:32 am)

8

9 Present were:

10 Dawn Bundick, President
11 Courtney Wendel, Secretary
12 John White, Treasurer
13 Richard “Rich” Sewell, Professional Representative
14 Chris Fowler, Technical Representative
15 Eileen Farrar, Class 1 Representative
16 Ken Cramer, Central Representative
17 Beth Siegel, Northern Region Representative
18 Nadine Lefebvre, Southeast Representative
19 Jody Morris, Rural Representative
20 Michael Bredlie, Municipal Representative
21 Jake Metcalfe, Executive Director (with voice/no vote)

22

23 Excused Absence:

24 Matthew Culley, Bush Representative

25

26 Also present: Jake Metcalfe, ASEA Executive Director
27 Tam Tocher, Assistant Regional Director, AFSCME International
28 Debra Kidney, Field Education Coordinator, AFSCME International
29 Norma Jones, ASEA Administrative Assistant

30

31 *Main Motion 19–029 (I move that Dawn notify Suzanne Dutson that she was wrongly appointed.)*

32 I move that Dawn notify Suzanne Dutson that she was wrongly appointed an AFL-CIO delegate
33 VP because the Chair violated P&P 3.01.002, the appointment is out of order. Therefore, I move
34 the vacant seat be refilled, I move that Dawn appoint Jody Morris to fill the vacant seat to be voted
35 on by the Executive Board.

36 Moved by John and seconded

37 Amendment 19-029A (Amend 19-029 to strike “Jody Morris, who was a delegate and
38 replace with “a member in good standing.”

39 Moved by John and seconded

40 Amendment 19-029A passed without objection.

41

42 Main Motion 19-029 passed vote Yay 10, Nay 0, Abstain 0.

1 Main Motion 19-030 (Move to accept the President's appointment of Suzanne Dutson to the AFL-
 2 CIO.)

3 Move to accept the President's appointment of Suzanne Dutson to the AFL-CIO VP seat vacated
 4 by Jake Metcalfe and Jody Morris to the seat vacated by Suzanne Dutson.

5 Moved by Beth and seconded

6
 7 Main Motion 19-030 passed with unanimous consent.

8 //End of President's Report//

9
 10
 11 Main Motion 19-031 (To move 2:00 pm time certain to immediately follow Deb Kidney's
 12 presentation.)

13
 14 Main Motion 19-031 withdrawn.

15
 16 Deb Kidney, Field Education Coordinator, AFSCME presented her strategic planning
 17 Presentation at 11:08 am.

18
 19 Statewide Executive board introduction via teleconference to candidate Keith Heim for the
 20 Administrative seat. Q & A began at 12:02 pm. and ended at 12:15 pm.

21
 22 (The Executive Board took an at ease at 12:16 and back on record at 12:27 pm.)

23
 24 Statewide Executive board introduction via teleconference to candidate Zuzanna Bobinski for the
 25 Administrative seat. Q & A began at 12:33 pm. and ended at 12:47 pm.

26
 27 (The Executive Board took a break at 12:48 and back on record at 1:00 pm.)

28
 29 Dalia Thornton, Labor Economist with AFSCME to give a presentation of the Financial future
 30 after the audit that was done in August.

31
 32 Main Motion 19-032 (Time certain be moved to 1:35 pm and we take the vote now.)

33 Moved by Beth and seconded

34
 35 Main Motion 19-032 passed with unanimous consent.

36
 37 The Executive Board received a secret ballot to vote/select for the Administrative Seat on the
 38 SWEB, The Executive Director tallied the votes and reported 6 votes for Michael French, 2 for
 39 Zuzanna Bobinski, 0 for Keith Heim and 1 abstain. The Executive Director declared Michael
 40 French the winner of the Administrative Seat.

41
 42 (The Executive Board continued the general order of business with Committee Appointments.)

43
 44 Main Motion 19-033 (Pursuant to Constitution Article 12.02 (E) no later than 09/21/18, the ED
 45 shall send to all Rural region.)

46 Pursuant to Constitution Article 12.02 (E), the ED shall send to all Rural region & Seasonal
 47 employee members an announcement of vacancy in their respective CNC seats, and request

1 statements of interest from any member interested in filling the seats. Responses will be due 15
 2 days from the date the announcement is sent. Responses will be forwarded to the board within 5
 3 days of the end of this notice period, and an E poll vote on appointments will be conducted 5 days
 4 after board members have been sent those responses.

5 Moved by Beth and seconded

6
 7 Main Motion 19-033 passed without objection.

8 9 **Calendar of Events**

10
 11 Main Motion 19-034 (Next two quarterly EBoard meetings be scheduled.)

12 Next two quarterly EBoard meetings be scheduled as follows: Fairbanks – two days during week
 13 of 12/10-12/14, with preference for 12/13-12/14. Juneau – 2 days between 02/26-03/01, with
 14 preference for 02/26-02/27 based on space availability.

15 Moved by Beth and seconded

16
 17 Main Motion 19-034 passed without objection.

18
 19 (The Executive Board went on break at 2:37 pm. and back on record at 2:54 pm.)

20 21 **APPROVE MINUTES (05/15-16/2018)**

22 Main Motion 19-035 (Move to accept the ASEA State Executive Board minutes for the Quarterly
 23 business session May 15-16, 2018 Ketchikan, AK.)

24 Moved by Nadine and seconded

25
 26 Amendment 19-035A (Move to amend the May minutes – add roll call votes to be added to
 27 the minutes per the recording, page 4 line 22 correct “Culley”, line 29 add Jody Morris,
 28 Rural Representative”. Page 6, line 1 change (“to “\$”. Page 7, line 4 remove period after
 29 member”. Line 32 add “in” after “with”, change “30” to “45”. Line 33 strike “CC” to the
 30 end of the line. Between line 34 and 35 add “Amend to be “30” not “45”, add “CC EB
 31 members 5 days prior to distribution of response.” Line 22 and 21, switch remove
 32 formatting. Page 8 line 4 after “for” move “amendment” to line 5, add “10 yes, 1 no”.
 33 Line 9 change “10” to “2” and “1” to “9”. Line 30 correct “Culley”. After line 36 add “
 34 Jody Morris, Rural Representative”. Line 40 strike “Jake Metcalfe, Incoming Executive
 35 Director”. Page 9 line 5, strike “strike “select or appoint”” an add “3 yes, 8 no”. Line 10
 36 after “convention” add period and capitalize “a”. Line 17 correct “his” to “this”. Line 18
 37 correct “his” to “this”. Page 11 line 30 add “as amended, 7 yes, 3 no, 1 abstain”.)

38 Moved by Courtney and seconded

39
 40 Amendment 19-035A passed without objection

41
 42 Main Motion 19-035 passed as amended without objection.

43
 44 Note of Record: Michael French joined the meeting.

45
 46 Main Motion 19-036 (Postpone acceptance of the February, 2018 minutes until December,
 47 2018.)

1 Postpone acceptance of the February 2018 minutes until December 2018 meeting, and that our
2 Secretary work with Norma to make corrections as needed.
3 Moved by Beth and seconded

4
5 Main Motion 19-036 passed without objection.
6
7

8 **OBLIGATION OF AN OFFICER**

9 Duly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Michael
10 French, Administrative Representative, was sworn in and subscribed to the “*Obligation of an*
11 *Officer.*”
12

13 *Main Motion 19–037 (Accept President Bundick’s appointment of Michael French)*

14 Accept President Bundick’s appointment of Michael French as Board liaison to the ASEA Pride
15 Committee.

16 Moved by Beth and seconded

17
18 Main Motion passed without objection.
19

20 *Main Motion 19–038 (Move to Executive Session to discuss personnel matters.)*

21 Moved by Ken and seconded

22
23 Main Motion 19-038 passed without objection.
24

25 Back on record at 4:06 pm.
26

27 *Main Motion 19–039 (Move to rescind 19- 037)*

28 Moved by Beth and seconded

29 Main Motion 19-039 passed without objection.
30

31 **ADJOURNMENT**

32
33 *Main Motion 19–040 (Adjournment)*

34 Moved by Jody Morris and seconded

35 To adjourn the September 4-6, 2018, quarterly business session of the ASEA/AFSCME Local 52
36 State Executive Board.
37

38 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
39 adjourned at 4:18 p.m.)

40 Respectfully submitted by
41 Courtney Wendel, Secretary
42 State Executive Board
43 ASEA/AFSCME Local 52, AFL-CIO