

Juneau Eboard Meeting Minutes

ASEA Local 52 Juneau Chapter

November 20, 2025, 5:30 p.m.

I. Call to Order

The meeting was called to order at 5:32 p.m. by President Stephen Warta.

II. Roll Call

1. Officers

President Stephen Warta (present)

Vice President Casey Adolph (present)

Secretary Karen Lechner (present)

Treasurer Adam Bauer (present)

Executive Board Member #1 (vacant)

Executive Board Member #2 Paul Kelly

Executive Board Member #3 (vacant)

2. Staff

Emily Chapel

3. Excused members

None requested.

Quorum Established with four seated Eboard members present.

III. Approval of Agenda

Main motion 25-11-20-1 (Approve agenda)

Moved by Adam Bauer, seconded by Paul Kelly and approved without objection.

IV. Secretary Report

Approve Executive Board meeting minutes 10/16/2025.

Main Motion 25-11-20-2 (Approve Eboard Meeting Minutes from 10/16/2025)

Moved by Paul Kelly, seconded by Casey Adolph and approved without objection.

V. Staff Updates

Ms. Chapel noted the following - *Convention Dates 2026: March 17-22, 2026*. A portion of the event is expected to occur online and a portion in person in Anchorage. Elections for attendance will open around December 19, 2025. The December Lunch & Learn will address convention.

Health and safety training is being slated for March 23-24 and may include First Aid, CPR, Active Shooter, and Wilderness First Aid.

VI. President's Report

President Warta noted that the Activities Committee met, and the annual chapter holiday party will be at TK McGuires. Food will be a Mexican-style buffet with a

member cookie exchange. Also, two new chapter members have stepped up to join the Activity Committee, Eva Loera and Kari Hull.

VII. Treasurer Report

Treasurer Bauer reviewed the monthly treasurer's report.

Main motion 25-11-20-3 (Approve Treasurer's Report of 11/17/2025)

Moved by Paul Kelly, seconded by Casey Adolph and approved without objection.

VIII. Committee Reports

1. Bylaws Committee – Paul Kelly, Chair
No movement to report.
2. Scholarship Committee – Adam Bauer, Chair
No report.
3. Activities Committee – Supanika, Chair
President Warta provided the activities committee update in the President's Report.
4. Audit Committee
No report.
5. Budget Committee – Adam Bauer, Chair
No report.
6. Elections Committee – Paul Kelly and Karen Lechner, members
No report.

IX. Unfinished Business

Completion of Audit Paperwork is needed.

X. New Business

None to report.

XI. Announcements

President Warta will be in Juneau for the December 10 Chapter Membership Meeting but will not be in Juneau for the Chapter Holiday Party.

XII. Set Date/Agenda for Next Meeting

This month's December Eboard meeting might be replaced by the Quarterly Chapter Membership meeting, TBD.

XIII. Adjournment

Meeting was adjourned at 5:48 p.m.

XIV. Upcoming Calendar Events

December 10, 2025, 5:30pm – Chapter Membership Meeting (Zoom and at Union Hall)

December 17, 2025 – Lunch & Learn about Convention

December 18, 2025, 5:30pm – Eboard Meeting (Zoom)

Tentative December 19 – Call for Convention. Elections may open for convention attendance in March, 2026

December 20, 2025, Chapter Holiday Party at TK McGuires.

December 21, 2025, 5:30pm – Activities Committee Glory Hall Dinner Service (at Glory Hall)

January 15, 2026 – Eboard Meeting (zoom)

Email Motions Recorded

Executive Board Motions by email in between <date and meeting> and <date and meeting>.