

**Juneau Chapter**  
E-Board Meeting Minutes  
August 21, 2025

**I. Call to Order**

The meeting of the Juneau Chapter Executive Board was called to order by President Stephen Warta at 5:32pm on August 21, 2025 on Zoom.

**II. Roll Call**

**Present:** President Stephen Warta, Treasurer Adam Bauer, Executive Board Member #2 Paul Kelly, Executive Board Member #1/Acting Secretary Karen Lechner

**Absent:** Vice President Randy Sutak

**Appointed During Meeting:** Secretary Karen Lechner, Executive Board Member #1 Casey Adolph

**Staff Present:** Emily Chapel, Lizzie Solger

**Quorum:** Established (4 members)

Main motion 25-8-21-1 (Excuse Board Member from Meeting)

Motion to excuse Vice President Randy Sutak from meeting.

Moved by Adam Bauer, seconded by Paul Kelly and approved without objection.

**III. Approval of Agenda**

Main motion 25-8-21-2 (Agenda Approval)

Motion to approve agenda as presented.

Moved by Karen Lechner, seconded by Adam Bauer and approved without objection.

**IV. Secretary Report**

Two sets of membership meeting minutes were presented for approval.

Main Motion 5-8-21-3 (Approve Minutes)

Motion to approve Membership Meeting Minutes from 6/11/2025.

Moved by Adam Bauer, seconded by Karen Lechner and approved without objection.

Main Motion 25-8-21-4 (Approve Minutes)

Motion to approve Eboard Meeting Minutes from 6/26/2025.

Moved by Karen Lechner, seconded by Adam Bauer and approved without objection.

**V. Staff Updates**

Emily Chapel noted that the class action grievance related to overdue Notice of Pay Problem (NOPP) responses went to mediation and resulted in settlement. She mentioned Lizzie Solger would provide members with more information in short order. Ms. Chapel said the issue where State of Alaska (SOA) was looking to end shift differential was in resolution, and she expressed that General Government Union (GGU) membership numbers were up substantially in Juneau and statewide, the highest they have been in several years.

**VI. President's Report**

Related to potential board appointments, President Warta mentioned that a member had expressed interest in joining the Eboard and introduced Casey Adolf. He also mentioned that the Acting Secretary, Karen Lechner, was willing to serve as the Juneau Chapter Secretary.

Main Motion 25-8-21-5 (Secretary Appointment).

Motion to appoint Acting Secretary and current Board Member #1, Karen Lechner, to the Juneau Chapter Eboard Secretary position, and she would vacate the Board Member #1 position.

Moved by Paul Kelly, seconded by Adam Bauer and approved without objection.

Main Motion 25-8-21-6 (Board Member #1 Appointment).

Motion to appoint Casey Adolf to the just vacated Board Member #1 position.

Moved by Adam Bauer, seconded by Paul Kelly and approved without objection.

The discussion related to yearly financials and chapter obligations was postponed providing President Warta with additional time to review.

Additionally, President Warta requested time to confer with Executive Director Heidi Drygas regarding a shipping expense matter.

## **VII. Treasurer Report**

Treasurer's report was presented.

Main motion 25-8-21-7 (Approve Treasurer's Report)

Motion to approve Treasurer's Report submitted by Adam Bauer to Executive Board on 8/21/25.

Moved by Karen Lechner, seconded by Paul Kelly and approved without objection.

## **VIII. Committee Reports**

1. Bylaws Committee – Paul Kelly, Chair

The committee chair noted that there would be updates by next meeting.

2. Scholarship Committee – Adam Bauer, Chair

The committee chair reported that there were no current updates.

3. Activities Committee – Supanika Ordonez, Chair

Eboard members commented that the Activities Committee was still supporting meals at the Glory Hall.

4. Audit Committee

Adam Bauer mentioned that he had some additional information and would reach back to Secretary, Karen Lechner.

5. Budget Committee – Adam Bauer, Chair

This committee was not active for the time between this Eboard meeting and the previous Eboard meeting on July 17, 2025.

6. Elections Committee

Discussion for this committee will occur under New Business.

## **IX. Unfinished Business**

Adam Bauer mentioned that audit paperwork still needs to be submitted to headquarters.

**X. New Business**

1. Elections

Chapter Bylaws have specific guidance about elections. In further discussion it was suggested that an Elections Committee be formed. Paul Kelly and Karen Lechner volunteered to serve on the Elections Committee.

Main motion 25-8-21-8 (Establish Committee)

Motion was made to establish the Elections Committee with Paul Kelly and Karen Lechner serving as members of the committee.

Moved by Casey Adolf, seconded by Adam Bauer and approved without objection.

2. Steward's Training

Lizzie Solger mentioned that the training was to be pushed to October and likely offered virtually. Ms. Solger noted that a possibility existed that it could be in person, but it was too early to make a motion as discussion was just opened by staff on the training. However, the Eboard did discuss allocation of funds for trainee lunch if the training occurs in person.

Main motion 25-8-21-9 (Steward Training Participant Lunch)

Motion was made to allocate \$125 from the Steward Training line item for trainee lunch for October training, if in person.

Moved by Paul Kelly, seconded by Karen Lechner and approved without objection.

After additional discussion, an amendment was proposed.

Amendment 25-8-21-9 (Increase allocation for Steward Training Participant Lunch)

Motion was made to increase the allocation to the full budgeted line-item amount of \$250.

Moved by Adam Bauer, seconded by Karen Lechner and approved without objection.

**XI. Announcements**

**XII. Set Date/Agenda for Next Meeting**

Membership Meeting, September 30, 5:30pm (Union Hall at 302 Gold Street or Zoom).

**XIII. Adjournment**

Meeting was adjourned at 6:39pm.

**XIV. Upcoming Calendar Events**