

Juneau Chapter

President
Courtney
Wendel

Vice President
Vacant

Secretary
Emily
Haynes

Treasurer
Dawn
Harris

Board
Members
Vacant
Michael
Hills
Nadine
Lefebvre

Trustees
Michelle
Morris
Alysha
Guthrie
Vacant

MINUTES

Chapter Executive Board Meeting

March 7, 2019

TO BE APPROVED

Present: Haynes, Harris, Lefebvre, Hills, Morris

Absent: Wendel (excused)

Guests: Megan Lovejoy, Adam Moser, Frank Miyasato, Andrew Hills

Staff: Dick Isett

I. Call to Order at 5:06 pm

II. Officer Rolling Tally of Unexcused Absences

- a. President – Wendel – **0**
- b. Vice President – *vacant* – **0**
- c. Secretary – Haynes – **0**
- d. Treasurer – Harris – **0**
- e. Executive Board Member #1 – *vacant* – **0**
- f. Executive Board Member #2 – Hills – **0**
- g. Executive Board Member #3 – Lefebvre – **0**

III. Approval of Minutes

- a. February 21, 2019 minutes summarized.
- b. Haynes called for changes. No changes. Minutes are approved without objection.

IV. Changes to Agenda

- a. Haynes moved to table agenda items a through d.
- b. Haynes called for objections to amended agenda. None received. Agenda amended.

V. Officer Reports

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a. President's Report

- i. Haynes read Wendel's report of new Planning Committee (previously referred to as a Steering Committee) and description of committee members.
- ii. Harris believes this is a good idea and noted that members are leaving the union (membership is in decline)
- iii. Isett requests distinction if the leaving members are new or existing
 1. Approximately 50% of new employees within GGU are not election to be union dues paying members

b. Secretary's Report

- i. Votes held by email since previous regular Executive Board meeting (February 21, 2019)
 1. None
- ii. Solicitation for Budget Committee members sent
- iii. Solicitation to fill officer vacancies

c. Treasurer's Report

- i. Harris read the Treasurer's report
 1. Offered to email budget and another information to interested parties
 2. ASEA HQ sent information regarding the amount still owed to the Chapter; formula error on Juneau Chapter's part. Harris and Chapter Bookkeeper reviewed information and determined we are current on all payments from HQ.
 3. Harris moved to pay for March and April storage rental at Igloo.
 - a. Lefebvre seconded. No objections. Motion passes.
- ii. Balance Sheet
- iii. Income Statement
- iv. Bank Reconciliations
- v. Upcoming Expenditures

d. Committee Reports

- i. Elections Committee
 1. No report.
- ii. Bylaws Committee
 1. Will propose addition of Steering Committee and clarification of who is responsible for materials returned by outgoing officers to members at the next membership meeting
- iii. Budget Committee
 1. Isett noted new HQ office location is in negotiations and Budget Committee should look into partnering with HQ for shared space.
 2. Lefebvre offered good resources and overview of process for new Budget Committee members
- iv. Audit Committee
 1. Morris asked when the audit is due.

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- 2. Harris and Lefebvre stated financials are due by June 30th and then the audit begins.
 - v. Shop Steward Committee
 - 1. No report.
 - vi. Inventory Work Group Committee
 - 1. Lefebvre discussed the cleaning from February 23rd and included 2 dump runs.
 - 2. Will request payment to Treasurer – already approved by Executive Board.
 - e. Strategic Planning
- VI. Unfinished Business**
- a. Audit Committee Recommendations
 - i. Officer Desk Manuals
 - ii. **Tabled.**
 - b. VMO Rise Up! Conference Report (Haynes)
 - i. **Tabled.**
 - c. What activities can Juneau Chapter take to encourage legislature/administration to fund contract?
 - i. **Tabled.**
 - d. Moving bank account to a union-supporting credit union – True North Federal Credit Union
 - i. **Tabled.**
 - e. CLC Appointment
 - i. Lefebvre stated she and Alicia Hughes-Skandjis are the only Chapter members and, as president, Lefebvre has no vote. Another appointment would greatly benefit Chapter's voice at CLC.
- VII. New Business**
- a. Juneau Central Labor Council
 - i. Lefebvre provided a powerpoint overview of the CLC and its relationship with the participating unions.
- VIII. Announcements**
- a. Over 100 people present for Rally on February 27th, made up of over 10 different unions
- IX. Set Agenda for Next Meeting**
- X. Adjournment at 5:56pm**

Respectfully submitted by
INSERT DATE
Emily Haynes, Secretary